

THE 15 RULES for the SCHOOL STUDY SCHEME

1. RESPECT and COURTESY is central to all that we do.
2. By signing up to study you are agreeing to the rules.
3. Provide a WRITTEN NOTE in the school journal at the start of term if you are likely to miss study on a regular or organized basis. This same note can be shown each week to the supervising teacher.
4. Be PUNCTUAL each day – arrive ready to start studying in your seat: 4:15 (evening study), 7.00 (night study) and 1.45 (Friday study).
5. Be ORGANISED – have all books and materials needed beforehand.
6. Answer the ROLL CALL each day and speak quietly to the supervisor if arriving late.
7. Please sign out through the school app or VSware if leaving early or if absent previously.
8. Seek PERMISSION from the supervisor if you need to leave the study room; leave quietly.
9. TURN OFF YOUR DIGITAL DEVICES – only use them if necessary and if allowed by the supervisor.
10. FOCUS ON YOUR WORK – any misbehaviour will be dealt with by the supervisor. Further sanction may be reported to the Study coordinator and/or the School Management.
11. Avoid any unnecessary distraction, communication or disruption. Remember, OTHERS ARE TRYING TO STUDY and get work done in the room.
12. Leave the room NEAT and TIDY – clear of rubbish and litter. Vacate the premises once study concludes immediately.
13. Face masks or face coverings must be worn at all times while in the study room.
14. Every chair and desk must be sanitised after each study session.
15. Students will have assigned seats in the room.

Night Study Rules

- Night Study runs from 7.00pm – 9.00pm. Students are expected to be in their assigned seats by 7.30pm sharp. Students should leave the school premises immediately afterwards.
- UNDER NO CIRCUMSTANCES SHOULD STUDENTS BE IN ANOTHER ROOM “STUDYING”. Immediate suspension will result. If your parents have paid for study, then you are expected to be in your assigned study room.