

Meánscoil Iognáid Rís,
Nás na Rí,
Co. Chill Dara.



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A Chara,

We see the work experience exercise as an essential part of our Transition Year Programme, which attempts to develop and educate our students in a non-traditional manner. Your support and co-operation are vital and are very much appreciated. The Transition Year co-ordinating Team at Meánscoil Iognáid Rís is very grateful to you for offering this work experience in the School year 2019 - 2020. This programme is fully backed by the School Insurance scheme.

We are confident that each student will receive practical and worthwhile experience of the aspects of your employment, at the end of which the student should have an informed opinion of the nature of the job and of its prospects.

If the nature of the work is such that practical "hands on" experience is not possible or safe, it is satisfactory that the student engages in "work shadowing" whereby he closely observes the work of your experienced employees. Although the student may be expected to run the occasional errand, we do hope that his entire work experience will be both enriching and educational.

There are a couple of other documents included in the pack that our student will give to you on his arrival. One is a verification of School Insurance cover etc and the other is for your evaluation of the student's performance. We would be grateful, if you would complete this short questionnaire at the end of the work experience period and send it back, in the envelope provided, to the school with the student (or if you prefer to post it). This is a compulsory piece that the students must include in their Work Experience Project which is presented as part of their Port Folio for TY. Students and parents will also be asked to reflect on the overall merits of the programme.

Many thanks again for co-operating with us on this project. Please do not hesitate to inform us of any difficulties that arise during the period that our student is with you.

Mise le meas,

S. Coy

Stephen Coy
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TY Co-ordinator and Year Head

